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Guidelines for the Preparation of Camera-ready Contributions

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Abstract

The preparation of manuscripts which are to be reproduced by photo-offset requires special care. Therefore please read these guidelines carefully, which we kept at a minimum. Manuscripts which are submitted in technically unsuitable form will be rejected. In order to make the volume look as uniform as possible, the following instructions should be followed closely.

1 Introduction

Printing Area. 16.5 x 22.5 cm, double column, 7.9 mm single-column width. Manuscripts prepared in this format are reproduced in the same size in the book. There should be no running headers or footers. The pages should be numbered on the back. The title of the manuscript should be positioned at the very top of the printing area.

1.1 Typeface and Size

We recommend the use of Times or one of the similar typefaces widely used in phototypesetting. (In Times and similar typefaces the letters have serifs, i.e., short endstrokes at the head and the foot of letters.) Please do not use a sans-serif typeface for running text, except for computer programs. Mathematics must be typed. Equations numbered for cross-referring should be displayed and centered; equation numbers should be set in parentheses and placed flush right.

The text should always be justified to occupy the full column width; no part, e.g., equations, should reach beyond that width. For running text please use 10-point type size and 12-point line distance. Small print (abstract, figure legends, tables, references) should be set in 9-point type size, 10-point line distance. Please use italics to emphasize words in running text; do not use underlining at all and refrain from bold, in running text.

1.1.1 Head: Heads should not be set in capitals only. The type sizes are as follows:

Heading levelType size and style

Title (centered) 14 point, bold

By-line (centered) 10 point, roman

Affiliation-line (centered) 10 point, roman

1st-level heading 12 point, bold

2nd-level heading 10 point, bold

3rd-level heading 10 point, bold

4th-level heading 10 point, italic

1.1.2 Affiliation: For papers originating from more than one institution, don't center each institution's address line by line below the respective author's name, but set arabic superscript numbers after the authors' names in a run-in list, and before each of the institutions, the addresses of which should be in run-in style (only the last line centered, the others full measure over both columns).

1.1.3 Abstract: There should be an abstract (but no keywords) at the beginning of each paper.

2 Figures

Original drawings or printouts should be integrated into the page makeup and centered on column width. Minimum line weight should be 0.25 mm. On the figures, capital letter height should be 2 mm. Be aware that regularly figures will be reproduced together with the text as line reproductions in black only. This inevitably affects the presentation of screen shots. Elsewhere refrain from employing grey screens. If screens are indispensable, generate the image at a line screen of 34 lines per centimeter; grey levels shouldn't be below 10% or above 40%. Within that range, lettering should be positive. Preferentially, information should be arranged in the form of a table rather than in the form of a pie chart. Make sure that figures are not only printed but originally designed in black only. Figures should be numbered consecutively. The legends should be centered below the figures and written in 9-point type size as follows.

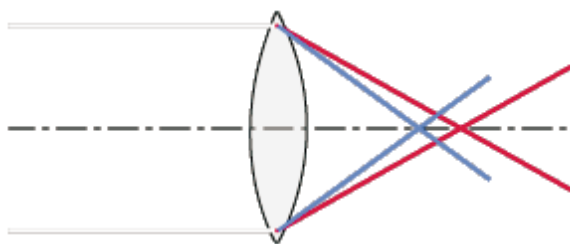


Fig. 1. Text follows.

2.1 Tables

Type all parts of the table in 9-point type size, 10-point line distance; additional 2 points may be used to separate parts of the table to show groupings of data. Positively, don't set any greys in tables. Table captions should be centered above the table (word "Table" and number of table in bold). Tables should be numbered consecutively throughout the paper. Use arabic (not Roman) numerals. The word "Table" is always typed in full.

3 Page Numbering

Your paper should show no printed page numbers; they are decided by the volume editor and finally inserted by the printer. Please indicate the sequence of your pages by numbering the sheets (with a pencil) on the back.

4 Printing Quality

For reproduction we need sheets which are printed on one side only. Please use a high-resolution printer, preferably a laser printer with at least 300 dpi. It is desirable that on all pages the text appears in the middle of the sheets.

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5 References

References should be numbered and listed, at the end of the paper, in the sequence in which they are first cited. They should be arranged in the following style:

a) Books: name of author, year of publication, title of book, volume and edition, publisher, place of publication, page numbers, e.g.:

[1] Danø, S. (1963) Linear programming in industry, 2nd ed. Springer, Wien
or, for collections, e.g.:

[2] Björk, P., Guss, T. (1999) Internet as a marketplace: the perception of the consumer. In: Buhalis, D., Schertler, W. (eds.) Information and communication technologies in tourism 1999. Springer, Wien, pp. 54–65

b) Journals: name of author, year of publication, title of article, journal title, volume number, inclusive page numbers, e.g.:

[3] Kverh, B., Leonardis, A. (2002) A new refinement method for registration of range images based on segmented data. Computing 68: 81–96

References should be cited in the text in the citation-sequence system by the numbers that identify them in the list at the end of the paper. The numbers should be enclosed within square brackets. If a reference is incorporated into the syntax of a sentence, the number should not be enclosed within brackets but it should be preceded by the abbreviation "ref.".